

N.S.U. Middle Lab School

**Ben H. LaGrone, Principal
2017-2018**

N.S.U. Campus
TEC Building, Pod A
Natchitoches, LA 71497
(318) 357-4509

This Student Agenda belongs to:

Student Name: _____

Advisor: _____

Student Schedule:	1 st Period	Teacher: _____
	2 nd Period	Teacher: _____
	3 rd Period	Teacher: _____
	4 th Period	Teacher: _____
	5 th Period	Teacher: _____
	6 th Period	Teacher: _____
	7 th Period	Teacher: _____
	8 th Period	Teacher: _____

NSU Middle Lab School Policies

- **SCHOOL TAKES IN AT 7:42 A.M. SHARP.**
- **CLASS BEGINS AT 7:45 A.M. EACH DAY.**
- **THE SCHOOL DAY ENDS AT 3:00 P.M. EACH DAY**

THE SCHOOL DAY:

Learning is most important at NSU Middle Lab School. Instructional time is to be valued and protected. Early checkout from school is addressed in the NSU Middle Lab PBIS Plan. It is crucial that every student be on time for every class, especially the first class in the morning. **If a student is tardy to school in the morning (anytime after 7:45 a.m.), the parent or driver must accompany the student to the office.**

- **ATTENDANCE (School Policy) Students are required to maintain a good attendance record. Parents will receive an automated phone call the morning that their child is absent.**
- **CHECKING OUT/ CHECKING IN:** All students must be signed out by an authorized person (listed on enrollment form under authorized pick-up) when leaving school for any reason and sign in on a form in the secretary's office when he/she returns. There will be no check-outs after 2:30p.m.
- **MISSING SCHOOL DUE TO ILLNESS: A PHYSICIAN'S STATEMENT MUST BE SUBMITTED THE DAY HE/SHE RETURNS TO SCHOOL IN ORDER FOR THE ABSENCE TO BE MARKED AS EXCUSED.**
- **MISSED ASSIGNMENTS: It is also the responsibility of the student to find out and complete any class work and homework missed during the absence. One make up day per day of absence is allowed for making up work missed.**
- **ILLNESS DURING THE SCHOOL DAY:** A student who becomes ill during the school day is expected to be picked up by a parent, guardian, or designated adult as soon as possible. Please inform the school office if someone other than the parent/guardian is to pick up the student from school. This individual may be required to provide identification and verification before the student is released to them. Please be sure to update your information on file in the school office often so that the school can contact you when needed.
- **VISITORS: All visitors, including parents, are required to sign in at the school office and obtain a visitor's badge.** Student visitors are not allowed except under special circumstances. Teachers will send unauthorized visitors to the office and/or report them to the principal. This policy is an important part of our school safety program.
- **CONTACT INFORMATION**
It is very important that the school have accurate contact information. Please be sure to update your information on file in the School office often so the school can contact you when needed.
- **PHONE CALLS: Parents/guardians:** please do not call the school and ask that a message be delivered to your child unless absolutely necessary, and in these necessary instances, please call as early as possible. Please do not ask to speak over the phone to your child in class. In the event that you have a transportation change for your child, you **MUST** call the office. Emailed requests will not be accepted.
- **THE SCHOOL LUNCH PROGRAM:** The Middle Lab Lunch Program operates with a "no charge" policy. Students are not allowed to "charge" their lunches and pay later. This means that the student must either pay in advance or at the door each day for their meals. In the event that the student has not paid in advance and does not have lunch money for the day, the student must secure his/her own lunch money. The lunch room will not charge the lunch to the student's account or loan lunch money.
- **LUNCH MONEY:** Lunch money is due the first day of every month. Payment should be brought to the office by the parent/guardian or paid by check or money order and delivered by the student.

COMMUNICATION:

STUDENT AGENDA: Every student must be in possession of an agenda every school day. If the student loses his or her agenda, a replacement may be purchased in the school office for \$5.00. The Student Agenda that is provided to every student can organize their academic tasks by writing homework assignments, class work, and other important information on the daily spaces for each subject area.

JCAMPUS: Students and parents will be able to access communication regarding assignments, upcoming projects, as well as grades through the J-Campus system.

SCHOOL EMAIL: Parents will receive periodic emails regarding school events.

DISCIPLINE POLICY:

NSU Middle Lab utilizes the Positive Behavior Intervention System for discipline issues for minor disciplinary issues.

- Students have one minor infraction form (located in their agenda) per 9 week grading period. After 5 minor offenses, the student will be referred to the office with a major referral.
- Each time an infraction occurs, a teacher will record the infraction on the student's infraction page.
- The student as well as their parent is expected to sign the infraction.
- The consequences for infractions are as follows
 1. 1st infraction = Warning
 2. 2nd infraction=Warning
 3. 3rd infraction=Parent will be contacted
 4. 4th infraction=Lunch Detention
 5. 5th infraction = Saturday school

TRANSPORTATION:

NSU Middle Lab School Parking Lot Rules for Car Line: These regulations have been compiled for the safety of our students. Compliance is expected from all drivers on our campus.

- The morning drop-off point for all NSU Middle Lab School students is in the small driveway on the west side of the building by the bus shed. **No student** should be dropped off in the large **south parking lot** {behind the TEC Building} **in the morning** as no supervision is provided for that area until after school dismissal.
- When school is dismissed, please pick-up students in the large south parking lot behind the TEC Building. As a rule, two teachers will be on duty in that area. One will be watching for students in the parking area, and the other will be monitoring students waiting on the sidewalk in a designated area. Please work with supervising teachers in that area in order to ensure the safety of our students.
- **No student should cross in front of the car line or any vehicle without an adult escort.** If you are in a hurry and cannot wait for the car line pick-up, please park, find your child, and walk him/her across at the designated cross walk. Do not call to students to cross the line without you. Students may cross the grassy areas, but they may not cross the pavement alone.
- **Please, hang up your cell phone when entering the parking lot.** Accidents are commonly the result of distracted or inattentive drivers. We do not want to risk the safety of our students.
- Each student must submit a **written list of approved drivers** with whom he/she may ride. The list should include current phone numbers for each approved driver.
- Deviation from the approved driver list for emergency or special circumstances will require a **written note** from parent or guardian. The note will require the approval of the principal.
- Rainy days will require special patience. In light rain we will attempt to load students in the south parking lot as usual. In extreme weather we may have to delay car pick-up until most of our bus riders have departed.
- Please do not allow students to ride in your vehicle without required permission from school officials.
- Stop vehicle completely and remain stopped until is securely inside the vehicle.
- Watch for direction from duty teacher and follow directions as given. Teachers will address drivers in a respectful way. We require that duty teachers be treated with respect in return.

- The parking lot is the property of the university, and all university and state traffic regulations apply to vehicles and drivers on the campus. Be aware of university faculty, staff, and student parked, while walking, and in traffic on campus. Please be courteous and try not to block vehicles attempting to enter or exit the parking lot.
- Students who walk from the TEC campus must have a permission form completed.

CONCERNING WHAT NOT TO BRING TO SCHOOL:

The Middle Lab focuses on teaching and learning. Anything that interferes with this process will be dealt with. It is our experience that students will bring items to school from time to time that are not appropriate and cause distractions in the classroom. Please read the following very carefully:

- **Students are not to bring radios, pagers, electronic games or any other electronic devices, or toys to school.** This is the responsibility of the parent/guardian and student. **These items will be taken up from students and forwarded to the principal's office.**
- **Cell phones are not allowed at school. (See District Policy)**
- **Students may not bring anything to sell or bring money in order to buy items from other students.** This includes fund raising items from outside the school.
- The school cannot be responsible for expensive personal effects or large amounts of money (any amount over what is required for refreshments at the school). Any sums of money to be paid to the school such as supply fees, lunch money, insurance, etc., should be brought to the office by the parent/guardian or paid by check or money order and delivered by the student. **Please note:** expensive watches and/or jewelry or clothes should not be brought to school at any time. **The school will not be responsible for these items.**

SECURING PERSONAL ITEMS:

STUDENT LOCKERS

Our school uses a combination of lockers and cubbyholes to maintain student belongings and to keep the building neat and orderly.

- Each student will be assigned a locker. It is the responsibility of the student to provide a lock for the locker and keep personal belongings locked here.
- Book bags will be kept in the cubbyholes alongside the lockers.
- The school will not be responsible for personal belongings left in cubbyholes or unlocked lockers.
- Tampering with or entering another student's locker or cubbyhole, even with permission, is considered to be against the school rules and is a serious offense. Appropriate disciplinary action will result. It is important that the student keep lockers locked and provide no other student with the combination or key to the locker.

IMPORTANT NOTE: Students should lock personal belongings in their locker before going to physical education. The school will not be responsible for personal items left in locker rooms.

STANDARDS OF BEHAVIOR:

- **PLAYGROUND:** Except during rainy or extremely cold weather, students must remain outside during lunch recess. A note from parents is required if a student must remain inside the building because of illness or injury. Teachers are on duty at all times to supervise activities and to encourage students to conduct themselves in an orderly manner. **NO TACKLING, ROUGH PLAY, OR THROWING OF ANY ITEMS OTHER THAN APPROPRIATE PLAYGROUND EQUIPMENT USED PROPERLY IS ALLOWED.**
- **ASSEMBLY STANDARDS:** N.S.U. Middle Lab students are known for their courteous and attentive behavior at assemblies. This is the finest way students can show appreciation of the efforts of others. Students should enter the auditorium in an orderly fashion and sit in the assigned area for your class. Appreciation should be shown with appropriate applause.

- **SPORTSMANSHIP:** The students at Middle Lab follow the guidelines of good sportsmanship by never booing a player or official, appreciating a good play no matter who makes it, and realizing that the school is praised or blamed for their conduct. It is the policy of the school and Natchitoches Parish Schools that students exhibit the same conduct standards that are required during the regular school day.
- **TEXTBOOKS:** Textbooks are EXPENSIVE! If a textbook remains in your home over several days, please return the book to the school. Students will be charged for lost or damaged textbooks.

EXTRA CURRICULAR ACTIVITIES ELIGIBILITY

- GPA must be 2.0 with no D's or F's on report card.
- A "D" will place student on probation and the student will have three weeks to raise the grade to "C" or better. If the grade does not improve by end of three weeks, student will be ineligible for remainder of the season.

\$100.00 TECHNOLOGY AND RESOURCE FEE

The student fee is being assessed for the following:

- 35% Supplies
- 5% Art
- 30% Technology (Purchase and Maintenance)
- 15% Library Books
- 15% Professional Development

EXPLANATION OF GRADES

A - EXCELLENT	93-100	F - FAILURE	Below 67
B - ABOVE AVERAGE	85-92	I - INCOMPLETE	
C-AVERAGE	75-84	U- Ungraded (Extensions- no grade given)	
D - BELOW AVERAGE	67-74		

THINGS TO REMEMBER:

- ✓ Please indicate the student's name on all correspondence and checks. It is also the responsibility of the parent to keep the school office informed of contact addresses and telephone numbers as they change. It is not unusual for a student who is very ill or injured to remain at school for hours because the parent or guardian cannot be contacted.
- ✓ **If a student is to be picked up by someone other than the parent/guardian, please provide the name of this individual on a written note, signed by the parent/guardian. This must be approved by the principal or person-in-charge BEFORE the end of the day. Failure to attain approval before the end of the day may result in a delay before the student is allowed to leave.** Parents must provide the names of persons who will pick the student up at the end of the day.
- ✓ A student who is leaving before the end of the school day must bring a signed note from the parent/guardian to present to the teacher, who will dismiss the student from class to wait in the office for pick-up. If a student is to be picked up by someone other than the parent/guardian, please provide the name of this individual on the note. This must be approved by the principal or person-in-charge BEFORE the designated time to be picked up. It is the responsibility of the parent/guardian and the student to coordinate with the school in these matters. No student will be allowed to wait outside or in the hallway.

PHYSICAL EDUCATION

- All students are required to dress out in the appropriate school P.E. uniform each day. A student must bring a parent note excusing them from dressing out for a single day. More than two days requires a doctor's excuse.
- Not dressing out is considered an unexcused absence from P.E. unless the parent note is provided. More than two days requires a doctor's excuse. The same rules apply for making up work for P.E. as above. Students are required to dress out for

all activities according to the physical education dress policy which require all students to purchase and wear the Middle Lab PE shorts and t-shirt.

- For safety and security reasons, the locker rooms in the gym are locked during each physical education class. Students will dress out and assemble in the gym, after which the teacher will lock the doors. Doors will be reopened at the end of the P. E. period to allow students to dress in. The school will not be responsible for any belongings left in the locker rooms.

1st 9 Weeks Classroom Behavior Form

<p>1st - Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>2nd – Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>3rd - Contact parent to explain behavioral problem(s) Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>
<p>4th – Lunch Detention Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>5th – Saturday School Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p>

_____ **6th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **7th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **8th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **9th offense: Office Referral** **Date:** _____ **Teacher** _____

2nd 9 Weeks Classroom Behavior Form

<p>1st - Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>2nd - Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>3rd - Contact parent to explain behavioral problem(s) Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>
<p>4th - Lunch Detention Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>5th - Saturday School Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p>

_____ **6th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **7th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **8th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **9th offense: Office Referral** **Date:** _____ *Teacher* _____

Parent Communication

3rd 9 Weeks Classroom Behavior Form

<p>1st - Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>2nd – Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>3rd - Contact parent to explain behavioral problem(s) Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>
<p>4th – Lunch Detention Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>5th – Saturday School Date: _____</p> <p>Student Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p>

_____ **6th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **7th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **8th offense: Office Referral** **Date:**_____ *Teacher*_____

_____ **9th offense: Office Referral** **Date:**_____ *Teacher*_____

Parent Communication

4th 9 Weeks Classroom Behavior Form

<p>1st - Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher: _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>2nd – Conference with student/restate behavioral expectation. Date: _____</p> <p>Student's Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>3rd - Contact parent to explain behavioral problem(s) Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>
<p>4th – Lunch Detention Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>5th – Saturday School Date: _____</p> <p>Student Initials: _____ Teacher _____</p> <p><input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Disruption <input type="checkbox"/> Tardy <input type="checkbox"/> Dress Code <input type="checkbox"/> Defiance, Disrespect/ <input type="checkbox"/> Noncompliance <input type="checkbox"/> Misuse of Property <input type="checkbox"/> Physical Contact/ Aggression <input type="checkbox"/> No supplies <input type="checkbox"/> Failure to Complete Work <input type="checkbox"/> Public Display of Affection <input type="checkbox"/> Other (Explain in agenda)</p> <p>Parent initials _____</p>	<p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p> <p>Work Recovery Date _____ Teacher _____</p>

_____ **6th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **7th offense: Office Referral** **Date:** _____ **Teacher** _____

_____ **8th offense: Office Referral** **Date:** _____ *Teacher* _____

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Parent Communication