



Our primary goal is to ensure the safety of all students, faculty, and staff at East Natchitoches Elementary School. The East Natchitoches Strong Start Plan details protective measure that will be taken throughout the COVID-19 pandemic.

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Group Guidelines

Class size will not exceed 25 students. All adults and all students must wear a mask at all times. Students will be seated with proper spacing.

Face Coverings

Face covering must be worn at all times by all adults and all students on campus. All adults and students are responsible for providing their own face covering.

Temperature Checks

A thermal camera will be mounted at the front door entrance (bus line) and car line entrance.

Everyone will have their temperature checked.

Students with a temperature of 100.4 or higher will be escorted to the school's wellness room.

All employees will document their temperature on the school daily sign in sheet.

Wellness Room

Our wellness room is located across from the nurse's station.

Administration will monitor the wellness room. Only authorized personnel will enter the wellness room.

Student privacy will be maintained.

Arrival (car line: 7:20 AM-7:50AM)

Students will be instructed to use hand sanitizer when entering the building and walk through the temperature check.

Any student with a temperature of 100.4 or higher will be escorted to the school's wellness room.

Students will walk to the breakfast grab and go station for breakfast and proceed to homeroom.

Arrival (bus line: 7:20-7:50)

Students will exit the bus one at a time and follow social distancing markers when entering the building.

Students will be instructed to use hand sanitizer when entering the building and walk through the temperature check.

Dismissal-(bus 3:10)

Bus riders will leave the classroom when their bus route is called over the intercom. Students will follow all social distancing guidelines. Students will wear a mask during bus pickup and the bus ride home.

Dismissal-(car line 3:10)

Students will wear a mask during car rider pickup.

Car line pickup procedures will remain the same as last year.

Hand sanitizing/ Hand washing

Fifteen stations are placed in high frequency areas.

Each classroom has a hand sanitizer bottle which will be refilled as needed.

Students will sanitize before exiting the classroom.

Students will wash their hands with soap and water prior to leaving the restroom.

Classroom cleaning

Classroom surfaces will be disinfected daily by the classroom teacher throughout the day.

Teacher will use a microfiber towel and spray bottle of EPA disinfectant spray.

Teachers and custodians will complete a daily checklist for disinfecting procedures, which will be submitted weekly to school administrators.

Disinfectant solution, sanitizer, and microfiber towels will be provided to all staff members.

Water Stations

Water fountains will be disconnected, and water bottle filling stations will be installed.

Students are encouraged to bring in a water bottle each day.

Hallway/Restroom

Custodial staff will disinfect high frequency hallways and restroom areas using EPA approved products.

Custodians will complete daily checklist for disinfecting procedures, which will be submitted weekly to administration.

Classes will have assigned times for restroom breaks. If a student needs to leave at other times, students will sign out with their teacher to go to the restroom.

Lunch

Lunch will be served to students in the classroom during their lunch time.

Virtual students who want to pick up lunch can do so from 12:30 P.M.-1:00 P.M. through the cafeteria at our car line.

Administration will provide large trash cans in the hallway for tray disposal.

A staggered lunch schedule will be followed.

Restroom Procedures

Teachers will adhere to the strict restroom schedule.

Limit single student trips to the restroom to the greatest extent possible.

Students will use soap and water prior to exiting.

Recess

Students will have recess on a daily basis pending the weather.

Students will remain with their homeroom (static group) in assigned areas.

Electives and PE

All electives will occur daily. Students will wear a mask and social distancing will be required.

Office

In an effort to limit the number of people on our campus, no one other than students, faculty, and staff will be allowed to enter the school building. If a student is tardy, parents will walk their child to the door and sign them in using the form provided outside. Conferences will be held over the phone or through Google Meets/Zoom until COVID restrictions are lifted.

If parents need to drop off belongings left at home, parents will label their child's items and ring the doorbell. We will pick up the items at the door.

Virtual Learning

Students are required to "login" daily to each class. Virtual instruction will be delivered through both synchronous and asynchronous methods including videos, live lessons, recording of live lessons, class projects, etc. Attendance will be counted daily in virtual classes.

Technology

East Natchitoches will provide iPADS to students who are registered for virtual learning. A virtual hotline and email will be available for parents and students who need technology assistance during the school day. All questions for virtual learning will be directed to our hotline.

Classroom Materials

Students will have a pencil pouch for all items. No sharing of learning materials will be allowed. Disinfectant spray will be provided to properly clean surface areas.

Professional Development

See the Natchitoches Parish Strong Start Plan for more guidance on COVID-19 protocols and expectations.

Faculty and staff members will attend professional development meetings concerning all Strong Start plans.

Possible symptoms of Covid-19

See NPSB Strong Start Plan- www.nat.k12.la.us

Ms. Davis will contact Mrs. Linda Page for further directives.

Next steps will be provided from Mr. Grant Eloi, Mrs. Linda Page, and Department of Health and Hospitals.

Leave Policy for Covid-19 related absences

See NPSB Strong Start Plan- www.nat.k12.la.us

We appreciate your patience and support. If you have additional questions, please contact us (318) 352-4516.

GO EAGLES!

Chrystal A. Davis
Principal
East Natchitoches Elementary School