



Goldonna Elementary & Junior High

School Level Strong Start Plan

Our primary goal is to ensure the safety of all students, faculty and staff at Goldonna Elementary & Junior High. Our school level Strong Start Plan outlines protective measures that will be taken throughout the COVID-19 pandemic.

Point of Contact

Cori Beth Manuel — cmanuel@nat.k12.la.us

Amy Clark — aclark@nat.k12.la.us

Guidelines for Grouping

- Static groups of no more than 25 students, understanding individuals may come into close contact and may not be wearing face masks in grades Pre-K – 2nd grades. Students will wear face masks in grades 3rd-6th.

Face Coverings

- Face Covering must be worn at all times by all adults on campus. Adults are responsible for providing their own face covering.
- Teachers of Pre-K to 2nd grade students can not require students to cover their face; however, it is strongly recommended.
- Students will wear face masks in grades 3rd-8th.

Temperature Checks

- Thermal cameras are mounted at the carline/bus entrance and front office.
- All students and anyone entering the school will have temperature checks.
- Students with a temperature of 100.4 or higher will be held in the designated quarantine room.
- Employees temperature checks will be taken at clock in and recorded on sign-in sheet.

Quarantine Room

- One room in the auditorium building will be used as a quarantine room.
- Kinder Mats will be laid on the floor, spaced 6ft apart.
- The room will not be used as a passthrough for students or employees.

Arrival (carline)

- Carline and buses will enter school grounds on Ballfield Road and will drop off students at the playground end of the lower elementary building.
- Students will hand sanitize when entering the building, passing through a thermal scanner.
- Any student with a temperature 100.4 or higher will be escorted to the quarantine room.
- Doors will be propped open to limit contact exposure.
- All carline students will travel down lower building hall to pick up a grab-and-go breakfast, being monitored by duty teachers to ensure 6 ft. distancing.
- Students will walk to their classroom and eat breakfast in their classroom.

Arrival (bus)

- Carline and buses will enter school grounds on Ballfield Road and will drop off students at the playground end of the lower elementary building.
- Students will exit their bus and line up as a static group.
- Students will hand sanitize when entering the building, passing through a thermal scanner.
- Any student with a temperature 100.4 or higher will be escorted to the quarantine room.
- Doors will be propped open to limit contact exposure.
- All carline students will travel down lower building hall to pick up a grab-and-go breakfast, being monitored by duty teachers to ensure 6 ft. distancing.
- Students will walk to their classroom and eat breakfast in their classroom.

Dismissal (carline)

- Carline students will be dismissed by class and spaced 6 ft. apart while waiting.

Dismissal (bus line)

- Dismiss by bus from the classroom over intercom.

Hand Sanitizing / Hand Washing

Updated 8/17/2020

- Stations will be placed in high frequency areas as well as inside/outside each classroom.
- Students will sanitize before exiting a classroom.
- Students will sanitize before grabbing breakfast grab and go bags and prior to entering the cafeteria.
- Students will wash with soap and water prior to leaving the restroom.
- Hand sanitizer and pump will be provided to the teacher by the school.

Classroom Cleaning

- Classroom surfaces will be disinfected twice daily by the classroom teacher.
- Teachers will use a microfiber towel and a spray bottle approved disinfectant.
- Laundered microfiber towels (2) will be picked up at clock in, dirty microfiber towels will be dropped off at clock out.
- Teachers will complete a daily checklist for disinfecting procedures, which will be submitted weekly to Mrs. Manuel.
- Disinfectant solution, spray bottle and microfiber towels will be provided to the teacher by the school.

Water Stations

- Water fountains will be disconnected and water bottle filling stations will be installed.
- Students are encouraged to bring a water bottle to leave at school.

Hallway/Restroom Cleaning

- Custodial staff will disinfect high frequency hallway and restroom areas.
- Custodians will complete a daily checklist for disinfecting procedures, which will be submitted weekly to Mrs. Manuel.

Breakfast / Lunch

- Breakfast will be served in grab-and-go bags. The breakfast station will be located in the lower elementary building hallway.
- Students will sanitize prior to making their breakfast and milk selection.
- Lunch will be served in a traditional manner with the exception of the use of To-Go plates. Students will exit the serving line and return to the classroom to eat their meal.
- Administration will provide large trash cans at the end of each hallway for tray disposal.
- Teacher will follow a strict schedule to enter the cafeteria in a timely manner.

Restroom Procedures

- Teachers will adhere to the strict restroom schedule.
- Limit single student trips to restroom to the greatest extent possible.
- A single static group may enter the restroom at a time.
- Students will use soap and water to wash their hands prior to exiting.

Recess

- Students will have recess on a daily basis dependent on weather according to the master schedule.
- Students will have designated play spaces separated from other static groups.

Electives

- **Computer Lab**
 - Teacher will be provided with spray hand sanitizer and microfiber towels to wipe down the keyboards after each static group.
 - Arrival and dismissal will be staggered.
- **PE**
 - One static group will be in PE at a time.
 - Only non-contact games will be played.
 - Foggers with non-toxic disinfectant chemicals will be used to properly clean the gyms.
 - One door will be used as to enter the gym and a separate door will be used to exit the gym.

Office

- Parents will not be allowed to enter the school building after the week of August 31st.
- Secretaries will handle late check-ins and early checkouts at the front door of the upper building.
- Visitors will be required to schedule a time with the secretary prior to entering the school.
- All visitors will be required to wear a face mask upon entering the building.

Centers/Stations (Kindergarten - 2nd Grade)

- Students should work from "buckets or tubs" with tubs changing daily or weekly. Materials must be sanitized between students.
- Students should not rotate centers with the use of a management board.
- Sanitizing spray will be provided to properly clean materials.

Pre-K (District Guidance)

- Provide increased personal hygiene education: handwashing techniques, maintaining personal space, etc.
- Shared educational items will be limited and cleaned as frequently as possible to limit germ exposure.
- Floor markers will be created for social distancing during circle time and group activities.
- All students will be encouraged to wash hands frequently (wear a face shield if applicable).
- Visitors will be admitted on a limited basis.
- All visitors must wear face coverings when in district buildings.

Professional Development

- See the Natchitoches Strong Start Plan for more guidance on Covid-19 PD.
- This PD will occur the week of August 24th, sign in sheets will be provided.

Suspected STUDENT Covid-19 Procedures

- If a faculty or staff suspects a student is displaying symptoms of Covid-19 contact Mrs. Manuel and Mrs. Amy immediately.
- **Other faculty and staff members or central office should not be contacted. Administration will contact the parent. Not adhering to these guidelines is a violation of HIPPA.**
- Mrs. Manuel or Mrs. Amy will contact Linda Page for further instructions.
- DO NOT BRING THE STUDENT TO THE OFFICE, STAY WHERE YOU ARE AND CONTACT MRS. MANUEL OR MRS. AMY. WE WILL COME TO YOU.
- Decisions on sending teachers home, students' home, closing classrooms, and/or the school will come directly from Mrs. Page and Mr. Eloi using the guidance of the Department of Health and Hospitals.

Suspected Faculty or Staff Covid-19 procedures

- See district strong start plan

Leave Policy for Covid-19 related absences

- See district strong start plan