



Frequently Asked Questions

What school can we transfer to?

Parents will be informed of their options once schools have made teacher/classroom assignments for the upcoming school year and available space is determined. Transfers are limited to available space.

How is it decided which students get to transfer?

Schools will be prioritized based on School Performance Scores and/or the most recent Spring LEAP results; the lowest score is highest priority. Registered students within each school will be prioritized based on assessment results; the lowest performing students receive highest priority.

When will we know if we receive a transfer option?

Parents will be notified by phone when placement options are identified.

What is the next step once a seat has been offered?

Within 3 business days of being notified that a transfer request has been approved parents must withdraw the student from the home school and enroll the student at the receiving school, providing all required documents.

What are the required documents?

1. Verification of Address
2. Withdrawal form from previous school
3. Last Report Card
4. Transcript (High School Only) - Current
5. LEAP Results - if coming from a Louisiana school
6. Immunization (shot) Records
7. Birth Certificate
8. Legal Custody Papers - if parents are separated, divorced, or if guardian is other than biological parent.

Do we have to apply again next year?

No. Students may remain enrolled at the receiving school until they finish the highest grade offered at the school, unless:

- Parents elect to return to the sending school. There will be no future option to transfer based on “D” or “F” status of the home school.
- The family relocates to another school’s attendance zone. The exception is if the new zoned school is also a “D” or “F.”
- The student is withdrawn from the receiving school for any reason other than extended illness or placement at a discipline center.

Will the district provide bus transportation?

The district provides bus transportation using satellite stops. Central locations are established around the district. Families must get the students to and from the assigned satellite pickup stop. You will need to contact the transportation department for more information on the locations of the satellite stops.